

Message Text

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ACTION DRC-01

INFO OCT-01 IO-10 ISO-00 OPR-02 L-03 OMB-01 SY-05 OES-05

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FM USMISSION IAEA VIENNA
TO SECSTATE WASHDC 6221

UNCLAS IAEA VIENNA 6737

EO 11652: N/A

TAGS: AINF, OGEN

SUBJ: IMPLEMENTATION OF THE PRIVACY ACT OF 1974

REF: STATE 172353

1. MISSIONS TO IAEA AND UNIDO MAINTAIN SEPARATE, NAME-
RETRIEVABLE RECORDS ON US CANDIDATES AND EMPLOYEES OF IO'S
TO WHICH THEY ARE ACCREDITED. NO CLASSIFIED INFORMATION
IS CONTAINED IN EITHER SET OF FILES. FOLLOWING INFORMA-
TION ON FILES PROVIDED IN FORMAT REQUESTED REFTEL.

I. ALPHABETICAL FILE OF US CANDIDATES AND EMPLOYEES
IN THE INTERNATIONAL ATOMIC ENERGY AGENCY AND THE UNITED
NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION.

II. ALL US CANDIDATES FOR AND/OR EMPLOYEES IN THE
ABOVE MENTIONED ORGANIZATIONS,

III. "PERSONAL HISTORY" FORMS (EMPLOYMENT APPLICATIONS) AND
ADMINISTRATIVE CORRESPONDENCE, INCLUDING CIVIL SERVICE
COMMISSION LOYALTY DETERMINATIONS, AUTHORIZED UNDER EXECUTIVE
ORDER 10422, WHICH ARE REQUIRED FOR ALL US NATIONALS
SEEKING EMPLOYMENT IN INTERNATIONAL ORGANIZATIONS OF
WHICH THE US IS A MEMBER. REQUESTS FOR RECRUITMENT,
DETAILS ON PRESENT EARNINGS, ADDRESSEE, PRESENT AND PAST
EMPLOYERS, AND OTHER INFORMATION RELEVANT TO THE
ORGANIZATION MAKING A DETERMINATION AS TO WHETHER A
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PARTICULAR APPLICANT IS SUITABLE FOR EMPLOYMENT WITHIN

THE SUBJECT ORGANIZATION.

IV. EXECUTIVE ORDER 10422.

V. ACCESS TO INFORMATION IN THESE FILES IS RESTRICTED TO THE CIVIL SERVICE COMMISSION (CSC), AND THE ENERGY RESEARCH AND DEVELOPMENT ADMINISTRATION (ERDA) IN THE US GOVERNMENT, AND, DEPENDING ON THE ORGANIZATION TO WHICH THE CANDIDATE IS APPLYING, TO EITHER THE INTERNATIONAL ATOMIC ENERGY AGENCY (AEA) OR THE UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION (UNIDO). CSC CARRIES OUT LOYALTY CLEARANCE. ERDA PERFORMS DOMESTIC RECRUITMENT FUNCTION. IAEA AND UNIDO MAKE DETERMINATION ON WHETHER APPLICANTS ARE ACTUALLY HIRED.

VI. --STORAGE IS IN CLASSIFIED SAFES.

--RETRIEVABILITY IS ALPHABETICAL BY LAST NAME OF APPLICANT OR EMPLOYEE.

--SAFEGUARDS ARE SAME AS THOSE APPLIED TO MISSION CLASSIFIED MATERIAL.

--RETENTION IS DURING PERIOD OF EMPLOYMENT, OR WHILE APPLICATION REMAINS ACTIVE.

VII. SYSTEM MANAGER FOR THE SYSTEM IS THE COMMUNICATIONS AND RECORDS ASSISTANT TO THE MISSION WHO REPORTS DIRECTLY TO THE MISSION ADMINISTRATIVE OFFICER.

VIII. THE ONLY ALTERNATIVE SOURCE OF INFORMATION ON THE INDEXED INDIVIDUALS IS THE LOYALTY INVESTIGATION WHICH IS CONDUCTED BY THE CIVIL SERVICE LOYALTY BOARD, WHICH RELIES IN PART ON OTHER US NATIONAL AGENCIES.

LABOWITZ

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